

Dixon Parent Teacher Council

12-17-2018 | 6:30pm | RMS Cafeteria

Meeting Minutes

Meeting called to order by PTC Co-President Crystal Hall at 6:32pm.

All in attendance: Crystal Hall (Co-President), Fran Khawaja (Treasurer), Val Smith (Secretary), Andy Bullock, Stephanie Christensen, Brandy Cover, Kelly Flanagan, Gretchen Fulton, Jeff Gould, Jackie Greve, Sue Nag, Jeannie Pottinger, Joey Sagel, Stacia Staples, & Crystal Sublett. There were 15 in attendance a quorum was reached.

Call to vote to accept minutes from 11.19.18 PTC meeting and treasurer report by Crystal Hall

- ✓ All in favor- Passed
 - Reminder secretary report can be found on DPS website, Remind App, and Dixon PTC Facebook page.

Introductions

- PTC board, principals, parents and teachers all introduced themselves.

Principals Report

- Jeff Gould (Washington School)
 - AIMS testing January 14th at Washington School.
- Crystal Thorpe (Jefferson School)
 - Construction going well, will continue over Christmas, elevator to be finished in July.
 - Took kids to see construction, was fun for them, and we are looking forward to the new building.
- Joey Sagel (Madison School)
 - Author Liesl Shurtliff is coming to visit the school January 25th.
 - Assembly for 4th-7th grades
 - Sauk Valley Reading Council will host the author, there will also be a signing.
 - Working with Books on First
 - A writing contest to have lunch with the author.

- Teachers will be reading her books in the classrooms for the students.
- Andy Bullock (Reagan Middle School)
 - PSAT Parent meeting went well
 - 13 parents came to get information
 - This is their first big assessment-great experience for kids great response and attendance.
 - Canned food drive contest had great participation, a great boost for food pantries this time of year.

Treasurer Report (Fran Khawaja)

- The report is found online
- Collected Direct Donations
- Paid Parent Booster USA
- The bank reimbursed PTC for bad checks
- **Call to Vote** to approve Treasurer Report
 - ✓ All in favor, passed

Fundraiser Report (Crystal Hall)

- Candles and Otis Spunkmeyer cookie dough
- Dates to sell are March 13th-April 3rd with Delivery May 2nd
- Wrestling room at Madison for Delivery

Old Business

- Accelerated committee bringing speaker December 19th at 6:30 with professional development hours available for teachers who sign in and fill out evaluation.
 - Read opening and closing statements for the speaker.
- Vote to approve opening and closing statements
 - ✓ All in favor of statements, passed

New Business (Crystal Hall)

- \$200 was left over from buses for the 2nd grade Nutcracker performance
 - Motion to use that \$200 to help with buses for the 3rd grade Cinderella performance
- Call to Vote to approve \$200 for buses for 3rd grade field trip
 - ✓ All in favor, passed
- New procedure for transportation costs- Board approved.

- PTC received a check for \$66.08 from Schwan's
- Classroom parties are December 21st, at 1:00pm
- Illinois approved our tax exemption.
- Parent booster fee reduced to \$270, we are renewed through January 2020.
- Proposal to offer 4 tickets to teachers and principals to go to the Illinois Association for Gifted Children annual conference January 31st-February 2nd.
 - \$255 per ticket, may have group pricing available.
- Call to vote to pass \$1020 for tickets available for staff
 - 5 votes-yes, 6 votes to table vote till next meeting
- ✓ Table this vote till January meeting

Motion to move to Committees, 7:32pm

➤ **Committees**

➤ Health and Safety

- Time constraints to hopefully improve at Jefferson cafeteria with added space the construction is providing.
- Looking into hand sanitizers, and talking to KSB for possible donation.
- Washington is in need of donations of winter clothes, especially boys 5/6 pants, shoes size 12/1 and socks
- Jefferson workers are making sure kids are done before dismissing them to recess.

Next Meeting will be January 14th @ 6:30 at RMS Cafeteria at 6:30pm
 Pizza with Principals at RMS Cafeteria at 5:30pm

Motion to adjourn by Crystal Hall 7:40pm

Meeting Minutes prepared by Val Smith, PTC Secretary

Reagan Middle School

12/08/2018

REPORTS : Account Transactions

This report provides you a list of the transactions by bank account, for a date range you specify. It can be extracted for just one bank account, or for all bank accounts. You can access the details behind any transaction by clicking on the corresponding REFERENCE. You cannot change the transaction details from this view.

To show all results, leave following criteria blank and click on the "Search" button.

Account Transactions		
Account Name :	* Start Date :	* End Date :
PTC	11 Nov 2018	8 Dec 2018
<input checked="" type="checkbox"/> Show All Accounts		
<input type="checkbox"/> Include Reversed Transactions		
Reference Number :		

PTC						
Transaction Date	Reference	Payee/Payor	Cleared?	Cash Out	Cash In	Balance
						\$46,157.86
13 Nov 2018	DEP	Tammie Erbes	No		\$60.00	\$46,217.86
13 Nov 2018	DEP	direct donation	No		\$50.00	\$46,267.86
19 Nov 2018	1017	Jennifer Gasso	No	\$200.00		\$46,067.86
19 Nov 2018	1018	Crystal Hall	No	\$28.63		\$46,039.23
23 Nov 2018	service charge	NSF charge	No		\$64.00	\$46,103.23
28 Nov 2018	1019	Parent Booster USA	No	\$270.00		\$45,833.23
28 Nov 2018	1020	Illinois Central Bus Company	No	\$1,050.00		\$44,783.23
			Totals	\$1,548.63	\$174.00	

Reagan Middle School

12/08/2018

REPORTS : Budget Report

This report will provide you with actual year-to-date activity versus budget as of the END DATE you select. The Performance To Budget report is one of the most important decision-making tools for a budget-driven PTO.

Enter Dates to Report On	
Fiscal Year :	End Date :
Current Year ▼	8 Dec 2018
<input type="checkbox"/> Use Optional Start Date	
Optional Start Date :	
<input type="text"/>	

Income	Budget	Year To Date Amount	Variance Amount
Donations			
Cash Donations	\$0.00	\$1,172.00	\$1,172.00
District charitable donation	\$38,596.20	\$38,596.20	\$0.00
Donations Total	\$38,596.20	\$39,768.20	\$1,172.00
Fundraising			
Fall (Cherrydale)	\$21,940.00	\$27,268.74	\$5,328.74
Spring (Cherrydale)	\$11,000.00	\$0.00	(\$11,000.00)
Fundraising Total	\$32,940.00	\$27,268.74	(\$5,671.26)
Grants			
Grants	\$0.00	\$0.00	\$0.00
Grants Total	\$0.00	\$0.00	\$0.00
Spirit Wear			
Fall t-shirt orders	\$1,800.00	\$1,938.00	\$138.00
Spirit Wear Total	\$1,800.00	\$1,938.00	\$138.00
Income Total	\$73,336.20	\$68,974.94	(\$4,361.26)
Expense			
Activities			
Battle of the Books	\$2,000.00	\$1,892.90	(\$107.10)
Dance	\$750.00	\$0.00	(\$750.00)
Veterans Day	\$100.00	\$0.00	(\$100.00)
Activities Total	\$2,850.00	\$1,892.90	(\$957.10)
Carry forward			
Next year (7/1/19-6/30/20) carry forward	\$29,979.76	\$0.00	(\$29,979.76)
Carry forward Total	\$29,979.76	\$0.00	(\$29,979.76)
Fall fieldtrips			
Chana Schoolhouse	\$1,876.28	\$1,025.00	(\$851.28)
Coronado-Cinderella 3rd grade	\$1,005.00	\$1,025.00	\$20.00
Coronado-Nutcracker 2nd grade	\$950.00	\$1,050.00	\$100.00
Jonomac Orchard	\$2,490.00	\$2,476.92	(\$13.08)
Stewardship day	\$860.00	\$567.52	(\$292.48)
Fall fieldtrips Total	\$7,181.28	\$6,144.44	(\$1,036.84)
Operational expenses			
Accounting Software	\$110.00	\$109.00	(\$1.00)
Bank fees	\$30.00	\$0.00	(\$30.00)
Illinois License Fec	\$35.00	\$0.00	(\$35.00)

Parent Booster Fee	\$345.00	\$270.00	(\$75.00)
PTO Insurance	\$564.00	\$564.00	\$0.00
Supplies	\$200.00	\$51.97	(\$148.03)
Operational expenses Total	\$1,284.00	\$994.97	(\$289.03)
Personnel requests			
School Personnel Requests	\$5,000.00	\$200.00	(\$4,800.00)
Personnel requests Total	\$5,000.00	\$200.00	(\$4,800.00)
Reserve			
Reserve	\$3,000.00	\$0.00	(\$3,000.00)
Reserve Total	\$3,000.00	\$0.00	(\$3,000.00)
Spirit Wear expense			
Fall t-shirt orders purchase	\$1,800.00	\$1,938.00	\$138.00
Spirit Wear expense Total	\$1,800.00	\$1,938.00	\$138.00
Spring fieldtrips			
Ag Day	\$825.00	\$0.00	(\$825.00)
Ag Day (additional)	\$106.10	\$0.00	(\$106.10)
Bettendorf Museum	\$2,000.00	\$780.00	(\$1,220.00)
Byron	\$1,170.06	\$0.00	(\$1,170.06)
Discovery Center	\$2,500.00	\$0.00	(\$2,500.00)
Drury Lane	\$3,100.00	\$2,666.40	(\$433.60)
Science and Industry	\$2,400.00	\$2,500.00	\$100.00
Springfield	\$6,300.00	\$6,300.00	\$0.00
Springfield (additional)	\$500.00	\$500.00	\$0.00
Theatre Works	\$2,800.00	\$0.00	(\$2,800.00)
Spring fieldtrips Total	\$21,701.16	\$12,746.40	(\$8,954.76)
Teacher luncheon			
Fall Luncheon	\$290.00	\$275.00	(\$15.00)
Spring luncheon	\$250.00	\$0.00	(\$250.00)
Teacher luncheon Total	\$540.00	\$275.00	(\$265.00)
Expense Total	\$73,336.20	\$24,191.71	(\$49,144.49)
	Budget	Year To Date Amount	Variance Amount
Total Earnings	\$0.00	\$44,783.23	\$44,783.23